

STOCKTON POLICE DEPARTMENT

GENERAL ORDER

INJURIES ON CITY PROPERTY
SUBJECT

DATE: December 2, 2019

NO: S-2

FROM: CHIEF ERIC JONES

TO: ALL PERSONNEL

INDEX: Sidewalk Injuries
Accidents on City Property
Injuries on City Property

I. POLICY

- A. The Field Services Division will conduct the preliminary investigation of all reports of injuries that occur on City property, which includes sidewalks within the City of Stockton.
- B. As with all community interactions, Stockton Police Officers will consider the four guiding principles of Procedural Justice as they relate to responding to injuries on City property. Those principles are:
 - 1. Respect – treating all with dignity and respect
 - 2. Voice – listening and allowing residents to be heard
 - 3. Neutrality – making decisions in a fair and impartial manner
 - 4. Trustworthiness – acting in ways that foster trust, are perceived as legitimate, and exemplify fairness of process

II. PROCEDURE

- A. Whenever an incident occurs on City property and injuries are involved, Telecommunications Center personnel, after becoming aware of the situation, will:
 - 1. Advise Fire Department Dispatch.
 - 2. Dispatch a unit for investigation.
 - 3. If the investigating officer informs the Telecommunications Center that major injuries are involved, the Telecommunications Center will:
 - a. Notify the Watch Commander
 - b. Notify the City Attorney
- B. The investigating officer at the scene shall:
 - 1. Render the necessary first-aid.
 - 2. Ensure that an ambulance is en route if needed.
 - 3. Determine whether major injuries are involved. Major injuries may be defined as injuries requiring treatment in which the patient is not immediately released from the hospital.
 - 4. A thorough investigation will be made, keeping in mind the City of Stockton may be liable for civil claims. Investigating officers shall:
 - a. Interview witnesses
 - b. Interview the injured person when possible

- c. Obtain photographs
 - d. Make every effort to locate and obtain security footage of the incident if available
 - 5. A Significant Incident Report will be completed.
 - a. The injured person's information will be noted
 - b. The S.I.R. will be routed to Risk Services and the City Attorney's Office.
- C. The investigating officer must complete additional steps in the investigation of injuries on City property when sidewalk injuries are involved:
 - 1. Photos will be taken at all times and will show:
 - a. The exact location and exact point of impact.
 - b. The direction of travel by the injured party.
 - c. A close-up picture of the sidewalk or pavement, even if not defective.
 - d. As many photos as necessary to bring out the defective area.
 - e. Injuries or lack of injuries.
 - 2. Photos must be identified by house numbers, street signs, business places, etc. Document on the report that photos were taken.