

STOCKTON POLICE DEPARTMENT

GENERAL ORDER

BOOKING PROCEDURES FOR JUVENILES AT THE JUVENILE JUSTICE CENTER
SUBJECT

DATE: March 28, 2019

NO: P-6

FROM: CHIEF ERIC JONES

TO: ALL PERSONNEL

INDEX: **Booking Procedures for
Juveniles at Juvenile Justice Center
Juvenile Booking**

I. POLICY

- A. All officers handling juveniles who come under Sections 300, 601, or 602 of the Welfare and Institutions Code shall comply with the following procedures.
- B. As with all community interactions, Stockton Police Officers will consider the four guiding principles of Procedural Justice as they relate to interacting with juvenile arrestees. Those principles are:
 - 1. Respect – treating all with dignity and respect
 - 2. Voice – listening and allowing residents to be heard
 - 3. Neutrality – making decisions in a fair and impartial manner
 - 4. Trustworthiness – acting in ways that foster trust, are perceived as legitimate, and exemplify fairness of process

II. PROCEDURE FOR 601 W&I CODE

- A. The Juvenile Justice Center will no longer accept juveniles when the only violation is 601 W&I. Juveniles with additional charges may be placed into the Juvenile Justice Center.
 - 1. Juveniles charged with 601 W&I Code will be:
 - a. Lectured and released (Stat 3)
 - b. Cited (Stat 1)
 - 2. Juveniles charged with 601 W&I Code cannot be placed in secured detention within either Police Facility.
 - 3. Juveniles who are arrested for curfew will be in violation of 601 W&I Code.
- B. In the event Stat 3 (lectured and released) is determined to be the best option, the following are resource options for the parent or guardian.
 - 1. Child Abuse Prevention Counsel, 540 N California St, (209) 464-4524
 - 2. Community Partnership for Families of San Joaquin, 2044 Fair St, (209) 444-5555
 - 3. Crossroads, 24 S Hunter St #300, (209) 468-8230
 - 4. SJC Behavioral Health Crisis Services for Children and Youth, 1414 N. California St, (209) 468-2385
 - 5. SJC Behavioral Health Services Adolescent Co-occurring Treatment Program, 1414 N California St, (209) 468-2385

III. PROCEDURE FOR 602 W&I CODE

- A. When a juvenile is placed in the Juvenile Justice Center, the juvenile's parent or guardian must be advised of the fact as soon as possible (627 W&I Code).
- B. The placing of a juvenile into the Juvenile Justice Center requires the officer to fill out a "San Joaquin County Juvenile Justice Center Admission Record."
 - 1. The admission record is basically self-explanatory. The following is an aid to make completion easier:
 - a. All charges lodged against the juvenile must be stated in the "offense(s)" space. They should have a written description. Example:

148(a)(1)PC (Resisting Arrest)
484(a)PC (Petty Theft)
243(a)PC (Battery)
 - 2. When five or more juveniles are to be booked at the Juvenile Justice Center, the investigating officer will see that the Juvenile Justice Center is notified in advance so that preparation can be made for the receiving of this unusual number.
- C. When a minor is placed into the Juvenile Justice Center, a probation officer is required to immediately release the minor to their parent, guardian, or responsible relative except under certain circumstances (628 W&I Code). The transporting officer should advise the probation officer to whom he is relinquishing the minor of any known facts that indicate one of the following conditions exist:
 - 1. Continued detention of the minor is a matter of immediate and urgent necessity for the protection of the minor or the person or property of another.
 - 2. The minor is likely to flee the jurisdiction of the court.
 - 3. The minor has violated an order of the juvenile court.
- D. When a sick, injured and/or intoxicated juvenile is to be booked into the Juvenile Justice Center, the juvenile will be first taken to San Joaquin General Hospital by the transporting officer for examination.
 - 1. If the juvenile is then released by the on-duty doctor, the juvenile can be booked into the Juvenile Justice Center.
 - 2. In cases where the juvenile is not to be released, or it is impractical to await release, the officer may take the following action:
 - a. Cite the juvenile to the Probation Department in lieu of booking him/her into the Juvenile Justice Center.
 - b. In cases where a substantial crime is involved, the Watch Commander will be contacted, and a decision made whether to cite or place guards on the juvenile.

IV. PROCEDURE FOR EXAMINATION AND TREATMENT OF MINORS IN CUSTODY

- A. If an examination only is needed for clearance to book a juvenile into the Juvenile Justice Center/Mary Graham Children's Shelter:
 - 1. Upon arrival at the County Hospital, the secretary will have the transporting officer sign the authorization for treatment.
- B. If treatment is needed and it is a custodial matter, consent must be obtained in one of the following ways:
 - 1. From a parent or guardian who should be present at the hospital (this is the preferred

procedure).

2. If the above are not available, the custodial or transporting officer can sign for treatment. This will apply for 602 W&I Code bookings into the Juvenile Justice Center and 300 W&I Code bookings into Mary Graham Children's Shelter. This will temporarily qualify as a "Court Order."